

REGIONAL MANAGEMENT COMMITTEE

Background

1. Following formal votes by both NSW Snowsports (2 November 2017) and Snowsports ACT (23 November 2017) membership and Boards, with near unanimous support, Snow Australia (as the peak National sporting body) agreed to bring within its structure, the existing activities and operations of these entities.
2. Responsibility for all the existing operational activities of the NSW, ACT and QLD SSO's, was delegated to the Northern Management Committee (NMC/ Snow Australia Northern) that was established by the Snow Australia Board under Article 52 of the SSA Constitution. The NMC has provided oversight and expertise of activities during the transition and ongoing period as required.
3. Following a formal vote by the South Australian Ski Association - SASKI (30 March 2021) membership and Board, with near unanimous support, Snow Australia (as the peak National sporting body) has agreed to bring within its structure, the existing activities and operations of this entity.
4. As a result, a new **Regional Management Committee (RMC)** has been formed, which amalgamates the previous NMC membership and operations, and the incoming SASKI membership and operations.
5. The Regions are identified as NSW, ACT, QLD, SA and VIC.
6. The RMC will provide oversight and expertise of RMC activities as required.

Terms of Delegation – December 2022

1. The Snow Australia Board has adopted this Regional Management Committee (**RMC**) Terms of Delegation By-Law in accordance with Article 52(a) of the Snow Australia Constitution. This Terms of Delegation sets out the powers, composition, control, management and administration of Snow Australia's Regional Management Committee. These Terms of Delegation are subject to the Snow Australia Constitution and it and terms in it are to be interpreted in accordance with the Snow Australia Constitution. In the event of any conflict between this document and the Snow Australia Constitution, the Snow Australia Constitution takes precedence.
2. Accordingly, the RMC becomes a sub-committee of the Snow Australia Board and its composition and Terms of Delegation are subject at all times to Snow Australia Board approval.
3. The Terms of Delegation will be reviewed by the Snow Australia CEO and RMC Chair at the following intervals:
 - a. 12 months after adoption
 - b. Every two years thereafter

4. During the first two years of its composition a Transition Committee will be established as/if required, to resolve any dispute arising out of or in relation to the Terms of Delegation. The Transition Committee will comprise:

- i. Snow Australia Chair
- ii. Snow Australia FARC Committee Representative
- iii. RMC Chair or Representative
- iv. RMC FARC Committee Representative
- v. Jointly appointed independent representatives as required

5. Regional Management Committee (RMC)

5.1 The RMC has been delegated the following functions and powers:

- Oversee Regional-based sub-committees to deliver programs, services and events to encourage Australians to participate in the sports of skiing and snowboarding. Receive the reporting of these sub-committees and forward to Snow Australia as required.
- The Regional-based sub-committees and/or regions are identified as NSW / ACT / QLD / South Australia.
- Oversee activities in the snow sport disciplines such as Alpine, Cross Country, Freestyle, Snowboard, and Park & Pipe within the defined sections of the Snow Australia Athlete Pathways and as otherwise agreed with Snow Australia discipline committees. Receive the reports from these sub-committees and forward, as appropriate to Snow Australia.
- One RMC member will be appointed to sit on each discipline sub-committee, and the discipline Chair or nominated representative will be invited to join and report back to the RMC. The discipline Chair is not required to be a voting member of the RMC.
- Oversee Snow Australia Regional NSW/ACT/QLD/SA Interschools Advisory Group to deliver all aspects of the Interschools Snowsport Championship. This includes working in collaboration with the bodies responsible for the delivery of the various Regional, State and National Championships, and with the Snow Australia National Interschools & Sport Development Committee.
- Form and oversee sub-committees or working groups as required in consultation with Snow Australia.
- Provide guidance for governance and operation of the Regional Division Subcommittees.
- Provide support as required to operate and develop talent identification activities in cooperation with Snow Australia Discipline committees and the Snow Australia Pathway Management Team
- Facilitate and maintain as required, a pool of trained officials, volunteers and coaches through the development and conduct of Officials/Coaches Training programs in accordance with Snow Australia Officials/Coaching Framework.
- Develop Regional events in collaboration with Snow Australia.
- Development of event calendars for all Snow Australia Regional activities in consultation with the National Discipline Committees (NDC's).
- Oversee fundraising activities for various Snow Australia Regional based initiatives.

- In consultation with Snow Australia Management act as liaison for State and Territory Government grant funding reporting and applications to ensure continuation of existing funding and also develop strategies to increase future funding.
- Assist Snow Australia and provide constructive advice regarding external snow sport stakeholders such as state governments and their departments and associated agencies, NPWS, resorts and resort management boards and committees, on key issues in the development of sporting policies, facilities and legislative frameworks in which the sport operates.
- Oversee management and maintenance of key facilities and assets in the Regional Division, including the Nordic Shelter.
- Nominate a representative to sit on the Snow Australia FARC Committee and report as directed for financial and administration matters.
- Proactively assist with the development, implementation and education of Snow Australia policies throughout the Regions.
- Any other activities as required from time to time for ongoing operation of the RMC within the Regions.

5.2 The following functions remain the responsibility of Snow Australia management:

- Management of all financial aspects of Snow Australia and maintain accounts to record financial activity of funds held or liabilities owed by each sub-committee,
- Provide a copy of accounts and report on activities as required by the RMC
- Management of the athlete pathway and delegate activities to Regional Divisions as required in consultation with the RMC.
- Remain the principal communication organisation with International authorities for the Sport, the ASC, the AIS, the AOC, the APC, and other National or International Departments of Sport.
- Be the principal communication organisation with state-based sporting departments including NSW Office of Sport and NSW Sport and Recreation, and the respective ACT, QLD and South Australia Governments and Offices of Sport.
- National sponsors, and all communications with them will be performed by, or through Snow Australia.
- Provide and maintain insurances including public liability, professional indemnity, and event policies as required for all activities of the Regional Division and with renewals prior to expiry.

6. Membership

6.1 The RMC will be comprised of individuals ensuring appropriate and diverse knowledge and expertise in the following areas. The Snow Australia Board in considering appointments to the RMC shall give regard where practical, to ensure:

- Sport technical knowledge
- Event/race/officiating/activities organisation
- Pathways and Development
- Interschool event operations
- Geographical, snow sports discipline and gender diversity
- Coach/Athlete representation

- Financial and risk management skills
- Resort operations
- Fundraising/Marketing

- 6.2 The RMC shall comprise a chair and up to ten ordinary members. The Snow Australia Board will appoint individuals to the RMC following a call for nominations.
- 6.3 Nominations will be called for from interested parties and will be made via the Snow Australia website and electronic newsletter.
- 6.4 A Nomination Committee may be established from time to time by the Snow Australia Board to consider such nominations and provide the Board with recommendations for RMC membership. The Board may draw from the wider industry in forming a Nominations Committee including sitting members of the RMC.

The Nomination Committee is encouraged to consider the following factors

- Relevant sport and corporate experience.
- Maintaining the balance of a geographical, gender and a skill base.
- Functionality of the Committee.
- Overt conflicts of interest that might compromise a balanced contribution.

The Nominations Committee and the Snow Australia Board will have regard for the identified areas of expertise.

- 6.5 Once established, the RMC may, subject to Board approval, nominate additional members as required.

To be eligible for consideration for appointment to the RMC a nominee must:

- a. be a voting member of Snow Australia;
- b. acknowledge his/her willingness to be a member of the RMC in the form approved by the Snow Australia Board from time to time (if any); and

- 6.6 Within the first 12 months of operation, the RMC will have a commitment to develop a policy for membership renewal of the Regional Management Committee.
- 6.7 The appointment of an RMC member may at any time be revoked by the Snow Australia Board following consultation with the RMC.
- 6.8 The Snow Australia CEO and Snow Australia Regional Divisions EO will be ex-officio members of the RMC.

7. Operating and Meeting procedures

- 7.1 The Snow Australia Board will appoint the Chair of the Regional Management Committee.
- 7.2 Unless otherwise directed by the Snow Australia Board the RMC may meet for the dispatch of business and adjourn and otherwise regulate its meetings as it thinks fit.
- 7.3 The RMC will meet as required but should meet on at least two occasions in each year. Consideration should be given to alternate locations to accommodate Regional representatives.

- 7.4 Majority of members or the chair of the RMC may at any time convene a meeting of the RMC.
- 7.5 The quorum necessary to host a meeting of the RMC will be a majority of the total number of Committee members.

8. Executive Committee

- 8.1 The Snow Australia Board may approve an Executive of a RMC comprising at a minimum the Chair, the relevant Snow Australia Discipline Program Manager and one other RMC member, or the Snow Australia CEO.
- 8.2 Additional members may be added to the RMC Executive as required from time to time.
- 8.3 The Executive will have limited decision-making powers between meetings and only on matters/items delegated to it by the RMC and Snow Australia.
- 8.4 The Executive will represent the views of the RMC in public forums including but not limited to Snowsports Community and community/ supporters' meetings and forums.

9. Voting

- 9.1 Each member of the RMC present at a meeting of the RMC (including the person chairing the meeting) is entitled to one vote. Members attending by video/teleconference, etc will be considered present and therefore entitled to one vote.
- 9.2 Questions arising at any meeting of the RMC will be decided by a majority of votes. A determination by a majority of the RMC members present will for all purposes be deemed a determination of the RMC. In case of an equality of votes the chair of the RMC may exercise a casting vote.
- 9.3 Proxy voting is not permitted at any meeting of the RMC.
- 9.4 Electronic voting methods may be used between meetings.

10. Committee Member Interests

- 10.1 An RMC member must declare the nature of any interest that RMC member has in any matter, contract or arrangement which the RMC may consider in the conduct of business.
- 10.2 An RMC member cannot vote in respect of any matter, contract or arrangement in which the RMC member is interested. If they do so vote, the vote shall not be counted. No RMC member is disqualified from contracting with or holding any other office with Snow Australia.
- 10.3 Following consultation with members of the RMC, the Snow Australia Board reserves the right to terminate the RMC Membership of an individual where a persistent conflict compromises the ability of that person to provide a continuing and balanced contribution.

11. Minutes

- 11.1 The RMC will keep minutes of all meetings recording resolutions and proceedings of each meeting. The minutes must also record the names of persons present at all meetings.
- 11.2 A copy of the minutes of RMC meetings or any resolution circulated and passed by the RMC electronically must be sent to the Snow Australia CEO within fourteen days of the date of the meeting or of the passing of the resolution.

12. Financial Operation

- 12.1 Snow Australia will manage financial accounts in collaboration with the RMC and provide financial reports for use by the RMC. The RMC is required to operate within an agreed annual budget unless otherwise agreed between Snow Australia and RMC.
- 12.2 The RMC Chair, or appointed representative, shall assist the CEO of Snow Australia with the preparation of an annual budget prior to the start of the Snow Australia financial year and any financial reports as required.
- 12.3 The Snow Australia Board, on recommendation from the FARC Committee and agreed by RMC, will determine an annual contribution payable from the RMC accounts to cover operational costs associated with RMC operation. The agreed annual contribution will be based upon calculated costed items as agreed in advance of the expense being raised.
- 12.4 Investment of surplus RMC -generated funds in Term Deposits, or similar, will be included in RMC income.

13. Policies

- 13.1 All RMC procedures and policies, are subject to approval by the Board of Snow Australia.

14. Review

- 14.1 Snow Australia on a regular basis (ie two yearly), will review the performance and the effectiveness of the RMC and provide feedback to the Snow Australia Board on the outcome of the reviews and the achievement of the agreed objectives.

DATE: This document was approved by the Snow Australia Board on 5/12/2022.