

# **SNOW AUSTRALIA**

## **DISCIPLINE COMMITTEE TERMS OF DELEGATION**

1. The Discipline Committees ("DC") have been established by the Snow Australia Board under Article 52 of the Snow Australia Constitution.
2. The Snow Australia Board has adopted this DC Terms of Delegation By-Law in accordance with Article 52(a) of the Snow Australia Constitution. This Delegation sets out the powers, composition, control, management and administration of each of Snow Australia's DCs. This Delegation is subject to the Snow Australia Constitution and it and terms in it are to be interpreted in accordance with the Snow Australia Constitution. In the event of any conflict between this document and the Snow Australia Constitution, the Snow Australia Constitution takes precedence.
3. The DCs are established to provide performance pathway expertise and support to Snow Australia management and the relevant program/discipline leadership.

The DC will approve:

- Long term vision/strategies for the discipline
- Annual discipline budget
- Domestic event calendars
- Event fees, registration fees including racer registration ICL and levies
- Selection criteria
- Team selections
- Domestic competition rules
- National points lists/rankings
- Ski & Snowboard Award nominations
- FIS representation nominations.

The DC will advise on:

- Officials' training and accreditation
- Coach development and accreditation
- Selection appeals
- Talent ID and sport development initiatives
- Monitoring performance of regional working groups in relation to Athlete Pathway
- Delegation of FIS responsibilities including race entry protocols
- Liaison and input into interschool competitions as required.

The following functions remain the responsibility of Snow Australia Management:

- Management of all financial aspects of the disciplines within Snow Australia's agreed annual budget
- Direct supervision of programme management and staff
- Institute interface
- Manage or delegate International event entry
- Anti-doping compliance.

#### 4. Membership

I. Each DC will comprise experts ensuring appropriate combined knowledge of the following areas:

- Sport institute operations
- Sport technical knowledge
- Coaching
- Event/race organisation
- Club/ regional program expertise
- Officiating
- Resort relationships
- FIS relationships
- Team selections
- Athlete issues.

The Snow Australia Board in considering appointments to a DC shall give regard where practical, to ensure:

- Appropriate regional/resort representation and
- Gender balance.

II. Each DC shall comprise a chair and up to 10 ordinary members. The Snow Australia Board will appoint individuals to a DC following a call for nominations.

Nominations will be called for from interested parties via the Snow Australia website and electronic newsletter.

A Nomination Committee may be established from time to time by the Snow Australia Board to consider nominations and provide the Board with recommendations for DC membership. The Board may draw from the wider industry in forming a Nomination Committee.

The Nomination Committee and the Snow Australia Board will have regard to identified areas of expertise.

Once established, a DC (including the Chair) may, subject to clause 4.II above and Board approval, nominate additional members as required.

To be eligible for consideration for appointment to a DC a nominee must:

- a. be a member of Snow Australia; and
- b. acknowledge his/her willingness to be a member of a DC in the form approved by the Snow Australia Board from time to time (if any); and
- c. be approved by the Snow Australia Board prior to being appointed to a DC.

The appointment of a DC member may at any time be revoked by the Snow Australia Board. The Snow Australia Board is not obliged to give reasons if it does revoke any appointment and there is no appeal from a decision to revoke.

The Snow Australia CEO and Snow Australia Performance Pathway & Program Manager (if appointed) will be ex officio members of each DC.

## 5. Operating and Meeting procedures

- I. The Snow Australia Board will appoint the Chair of the DC.
- II. Unless otherwise directed by the Snow Australia Board the DC may meet for the dispatch of business and adjourn and otherwise regulate its meetings as it thinks fit.
- III. The DC will meet as required but should meet on at least 2 occasions in each year. Consideration should be given to different meeting locations.
- IV. A majority of members or the chair of a DC may at any time convene a meeting of a DC.
- V. The quorum necessary for the transaction of the business of a DC will be a majority of the total number of Committee members.

## 6. Executive Committee

- I. The Snow Australia Board may approve an Executive of a DC comprising as a minimum the Chair, Head Coach/Program Director and Snow Australia Program Manager or CEO
- II. Additional members may be added to the Executive as required from time to time.
- III. The Executive will have limited decision-making powers between meetings and only on matters/items delegated to it by the DC.
- IV. The Executive will represent the views of the DC in public forums including but not limited to performance pathway leaders and community/supporters group forums.

## 7. Voting

- I. Each member of a DC present at a meeting of the DC (including the person chairing the meeting) is entitled to one vote.
- II. Questions arising at any meeting of the DC will be decided by a majority of votes on a show of hands. A determination by a majority of the DC members present will for all purposes be deemed a determination of the DC. In case of an equality of votes the chair of the DC may exercise a casting vote.
- III. Proxy voting is not permitted at any meeting of the DC.

## 8. Committee Interests

- I. A DC member must declare the nature of any interest that DC member has in any matter, contract or arrangement which the DC may consider in the conduct of business including being the parent or relative of athletes potentially impacted by the outcome of a resolution.
- II. A DC member cannot vote in respect of any matter, contract or arrangement in which the DC member is interested. If they do so vote, the vote shall not be counted. No DC member is disqualified from contracting with or holding any other office with Snow Australia.

## 9. Minutes

- I. The DC will keep minutes of all meetings recording resolutions and proceedings of each meeting. The minutes must also record the names of persons present at all meetings.
- II. A copy of the minutes of DC meetings or any resolution circulated and passed by the DC electronically must be sent to the Snow Australia CEO within fourteen days of the date of the meeting or of the passing of the resolution.

## 10. Financial Operation

- I. Snow Australia will manage the discipline accounts and provide financial reports to the DC. DCs are required to operate within Snow Australia's agreed annual budget.
- II. The Chair of DC shall assist the CEO of Snow Australia with the preparation of an annual budget prior to the start of the Snow Australia financial year and any financial reports as required.

## 11. Policies

All DC procedures and policies, including selection policies, are subject to approval by the board of Snow Australia.